Science Teachers' Association of Victoria Inc.
ABN 59 004 145 329
Patron: Dr Barry Jones, AO, FAA, FAHA, FTSE, FASSA, FRSA, FRSN, FRSV, FACE

Science Victoria
ABN 94 108 759 762

OFFICE USE ONLY
Registration Number

STAV STEM Conference Exhibitors Booking Form

Friday 25 August 2017 at Quantum Victoria, 235 Kingsbury Drive, Macleod West.

Contact Details - Please complete **all** the fields below.

School Purchase Order No. STAV Individual Membership Number

Business/Organisation

Email (all correspondence by email)

First name Surname

Address

Suburb State Postcode

Telephone Fax Mobile

Dietary requirements: (eg Vegetarian)

Please tick the item/s you wish to book. Catering is included in the cost of your display table 1 person per table. (Additional catering $38 extra person per day). Note: No display boards available.

☐ Exhibition Bookings

Please add name/s of people staffing your display _____

NAME BADGES will only be printed on request, please tick box ☐

Display Table/s only (Limited tables available) No. of tables required ☐ @ $75 = Table cost $

Power required ☐ Yes ☐ No @ $15 = Power cost $

Additional Catering required ☐ Yes ☐ No No. of people ☐ @ $38 = Catering cost $

☐ Satchel Insert Bookings (STAV reserves the right to review all material submitted for inserts)

Please send a copy of the insert/s with this booking form
Insert requirements: Up to 4 printed pages A4 (ie. A3 folded to A4, DL, single or double sided)
Quantity of inserts required – 180 No. of insert/s ☐ @ $55 = Insert cost $

Inserts need to be labelled: STAV STEM Conference Inserts and sent to: **Annette McKenna**
Science Teachers' Association of Victoria Inc., 5 Munro St, Coburg Vic 3058 by **Friday 18 August 2017.**
Also include the name of your business/organisation.

Exhibition bookings + inserts = **TOTAL COST (All prices include GST) $**

Refund Policy: **No** refund will be given for cancellations made within 2 weeks or less of the conference.
A 50% cancellation fee applies for cancellations made prior to 2 weeks of the conference and **must** be in writing and emailed to stav@stav.vic.edu.au. A Tax Invoice will be issued.

Payment details ABN 94 108 759 762

TAX INVOICE

☐ Cheque **(make payable to SCIENCE VICTORIA)** ☐ Credit Card: ☐ VISA ☐ Master Card

Card No. ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry Date ☐☐☐☐ CCV No. ☐☐☐

Name of Cardholder (please print)

Signature

Please return this form to the STAV office by **Friday 18 August 2017**
EMAIL this form to STAV - stav@stav.vic.edu.au or **FAX** - 9386 6722